



Bonita Springs Fire Control & Rescue District
ARBORICULTURE PROPOSAL FORM

General Information and Proposal Requirements

Name of Proposer: _____
Address: _____

If the business entity is a corporation or partnership, attach evidence of good standing in the form of a current certificate from the Florida Department of State and the name of a responsible officer of the entity.

Attach a copy of the Lee County Occupational license and applicable licenses.

Closest business address of the entity to District Headquarters at Fire Station 4 (27701 Bonita Grande Drive, Bonita Springs, FL 34135):

Provide a brief business history with particular reference to how long the business has operated in Lee County:

List up to five representative clients, include telephone number and contact person:

Number of employees: _____
Number of field crews: _____

Attach proof of liability insurance for \$250,000 or more and statutorily required workers compensation insurance.

Business contact person: _____
Telephone number: _____

Preference will be given to otherwise substantively equal proposals whose business is located within the boundaries of the Bonita Springs Fire Control and Rescue District.

Effective date of the proposed contract should be October 1, 2017.

Annual price of requested services – each station listed below should be quoted with a separate price:
Station 1 – 27490 Old 41 Road, Bonita Springs, FL 34135: _____
Station 2 – 28055 Mango Drive, Bonita Springs, FL 34135: _____
Station 3 – 25001 S. Tamiami Trail, Bonita Springs, FL 34135: _____
Station 4 – 27701 Bonita Grande Drive, Bonita Springs, FL 34135: _____
Station 5 – 8850 W. Terry Street, Bonita Springs, FL 34135: _____
Station 6 – 16001 Bonita Beach Road, Bonita Springs, FL 34135: _____
Station 7 – 26107 Hickory Boulevard, Bonita Springs, FL 34134: _____
Total: _____

The term of any agreement with the most qualified proposer will be one year with annual renewal provisions for up to five years on mutually acceptable terms.

Completed proposals should be sealed and submitted to Administrative Coordinator Jessica DeWitt at 27701 Bonita Grande Drive, Bonita Springs, Florida 34135 **before 10:00 a.m. on July 12, 2017.** Faxed or emailed responses will not be accepted. Proposals received after the deadline will not be accepted under any circumstances. Late responses will be returned unopened.

Specifications for Arboriculture Services

Scope of Services Required

- 1. All work will be completed in accordance with attached exhibits for each station. It is recommended that proposers participate in a walk-through of all properties with Facilities Coordinator Mike Burkard on **Thursday, June 29, 2017 at 1:00 p.m.** For questions regarding this proposal or the scheduled walk-through, please contact Mike Burkard at 239-949-6215 (office) or 239-220-0568 (cell).

Task Specifications and Frequency

- 1. All trees will be trimmed semi-annually in January and June (clearance pruning of structures, parking lots, driveways, etc.).

2. All palm trees will be fertilized semi-annually.
3. Proposer will monitor and treat any disease observed on all trees.

The proposer must have a full-time employee on staff certified by the International Society of Arboriculture.

The proposer may separately propose other tasks at their discretion.

Selection Process

1. All qualified proposals will be opened on Wednesday, July 12, 2017 at 10:00 a.m.
2. Qualified proposers will be ranked based on the required criteria and the overall cost.
3. All proposers will be notified of the District's decision within 24 hours of selection.
4. The District may reject all proposals in its sole discretion.
5. If an agreement with the number one ranked proposer is unsuccessful, the Chief will attempt to negotiate with the second and then third ranked proposer.
6. If all negotiations fail, the District reserves the right to re-advertise for proposals.